



ACDBE JOINT VENTURE ELIGIBILITY FORM

Joint Venture means an association of two (2) or more business enterprises to constitute a single business enterprise to operate a concessions contract on City and County of Denver property for which purpose they combine their property, capital, efforts, skills and knowledge, and in which each joint venturer is responsible for a distinct, clearly defined portion of the work of the contract, performs a commercially useful function, and whose share in the capital contribution, control, management responsibilities, risks and profits of the joint venture are equal to its ownership interest. Joint ventures must have an agreement in writing specifying the terms and conditions of the relationships between the joint venturers and their relationship and responsibility to the contract.

DEN requires the following information be provided from participants of a prospective joint venture, to assist in evaluating the proposed joint venture. This Joint Venture Eligibility form and the Joint Venture Affidavit apply if ACDBEs participate in this joint venture.

Please return this form, the Joint Venture Affidavit, a copy of your Joint Venture Agreement and any other documentation required by DEN. **If you have questions regarding this process, please email DEN-ACDBE@flydenver.com.**

| Joint Venture Information | | | |
|---|--------------------------|---------------------------|------|
| Name: | | Contact Person: | |
| Address: | City: | State: | Zip: |
| Email Address: | | Phone: | |
| Joint Venture Participants | | | |
| Name: | | Contact Person: | |
| Address: | City: | State: | Zip: |
| Email Address: | | Phone: | |
| % Ownership | ACDBE Certifying Entity | ACDBE Certification Date | |
| Type of Work for which Certification was granted: | | | |
| Name: | | Contact Person: | |
| Address: | City: | State: | Zip: |
| Email Address: | | Phone: | |
| % Ownership: | ACDBE Certifying Entity: | ACDBE Certification Date: | |
| Type of Work for which Certification was granted: | | | |
| Name: | | Contact Person: | |
| Address: | City: | State: | Zip: |
| Email Address: | | Phone: | |



Explain what authority each party will have to commit or obligate the other to insurance and bonding companies, financing institutions, suppliers, subcontractors, and/or other parties?

Please provide information relating to the approximate **number** of management, administrative, support and non-management employees that will be required to operate the business and indicate whether they will be employees of the ACDBE, non- ACDBE or joint venture:

| | Non-ACDBE/DBE | ACDBE | JOINT VENTURE |
|-------------------------|---------------|-------|---------------|
| Management | | | |
| Administrative | | | |
| Support | | | |
| Hourly Employees | | | |

Please provide the name of the person who will be responsible for hiring employees for the **Joint Venture**.

Who will they be employed by?

Are any of the proposed joint venture employees currently employees of any of the joint venture partners?

 Yes

 No

If yes, please list the number and positions and indicate which firm currently employs the individual(s), (use additional sheets if necessary)

| Number of Employees | Position | Employed By |
|---------------------|----------|-------------|
| | | |
| | | |
| | | |
| | | |

Attached a copy of the proposed joint venture agreement, promissory note and/or loan agreement (if applicable), and any and all written agreements between the joint venture partners.

List all other business relationships between the joint venture participants, including other joint venture agreements in which the parties are jointly involved.

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****If there are any significant changes in or pertaining to this submittal, the joint venture members must immediately notify DEN****